



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT RAJINDRA COLLEGE
Name of the head of the Institution		Dr. Sukhraj Singh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01642211983
Mobile no.		9417093399
Registered Email		gcbathinda@gmail.com
Alternate Email		principal@grcb.ac.in
Address		Guru Kashi Marg NH64 Bathinda
City/Town		Bathinda
State/UT		Punjab
Pincode		151001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Jyotsna Singla
Phone no/Alternate Phone no.	01642211983
Mobile no.	9463120959
Registered Email	gcbathinda@gmail.com
Alternate Email	principal@grcb.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.grcb.ac.in/articles/aqar
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.62	2016	16-Sep-2016	16-Sep-2021
2	B+	77	2004	03-May-2004	02-May-2009

6. Date of Establishment of IQAC	03-May-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

L::asset('/', 'public') ./public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status)}}
 No Files Uploaded !!!

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Budget salary	State government	2016 365	78000000
Institution	Office expenditure	State government	2016 365	20000
Institution	Budget miscellaneous expenditure	State govenent	2016 365	415680
Institution	PTA	PTA	2016 365	9615583
Institution	HEIS	HEIS	2016 365	15731037
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

0

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.On the last IQAC recommendation department installed 3 projectors in college and three of the classroom have been converted into smart classrooms. Proposal for more ICT tools has been sent to department. 2. New books added to the portfolio in the year 3. Library infrastructure improvement was done with constructing a ramp

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes				
No Data Entered/Not Applicable!!!					
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Council</td> <td>23-May-2023</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Council	23-May-2023
Name of Statutory Body	Meeting Date				
College Council	23-May-2023				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	16-Sep-2016				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2017				
Date of Submission	07-Apr-2017				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The university curriculum is supplemented with NCC and NSS training, educational tours, sports activities, publication of the college magazine and cultural activities including theatre, fine arts and folk art so that the institution's goals and objectives and academic programs are well integrated. The institution ensures that the stated objectives of curriculum are achieved in the following manner: • The college has development council which takes feedback from teachers, students and other stakeholders and ensures that the required objectives are met. If any objective is found unachieved or underachieved, the efforts are made to remove the hassles and smoothen the way to fulfill the objectives. • The Internal Quality Assurance Cell (IQAC) strives to get effective results. • The old students of the college give feedback and their suggestions if any are considered

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development

nil

nil

Nil

Nil

Nil

Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Pol Science	01/07/2015
MA	History	01/07/2015
MA	Philosophy	01/07/2015
MSc	Physics	01/07/2015
MSc	Mathematics	01/07/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	14	57

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	management	37
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback mechanism of the institution is through regular meetings of bodies instituted for this purpose. • Parent Teacher Association (PTA) • Student

feedback Performas • Teachers feedback forms. Members of the college interact with their academic peers from other colleges and from the university to discuss the relevant concerns received from students, teachers and parents as feedback on teaching-learning programs, new add on certificate/diploma courses and any required changes in syllabus. IQAC and other committees take note on infrastructure requirement, library access, study environment and all the other students need. The feedbacks are conveyed to the Principal of the college, IQAC and convenors of different committees, in which any change to be incorporated therein are discussed

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	808	904	829
BBA	Management	55	52	50

[View Uploaded File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	3997	262	86	9	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
98	12	9	13	13	9
No file uploaded.					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution is highly receptive to the requirements of students. For this purpose, the institute has an integrated mentoring system where the faculty acts as a link between students and the institution. Class in-charges are assigned to monitor and guide the students throughout the academic year. Class in-charges coordinate with the parents regarding the progress of the students. Individual recognition and encouragement is provided to the students. Highly qualified faculty of Department of Psychology provides psychosocial and moral support at the time of need. Routine advices are provided to the students on balancing of academic and professional responsibilities. To inculcate the social values among the students dialogue sessions are being organized between the college Principal, Council of teachers and the students. The purpose is to encourage the interactions and the interest of students on diverse field of life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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4259

86

1:50

2.4 – Teacher Profile and Quality**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
80	86	0	3	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Manoneet Kaur	Assistant Professor	Recognition for Composition of Poem on the occasion of Republic Day
2017	Prof. Madhu Bala	Associate Professor	Selected for Bharat Shiksha Ratan Award from Global Society for Health and Education growth Delhi
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2.5 – Evaluation Process and Reforms**2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	II	II	21/04/2017	06/09/2017
BA	IV	IV	21/04/2017	01/09/2017
BA	VI	VI	21/04/2017	30/06/2017
BCom	II	II	21/04/2017	14/09/2017
BCom	IV	IV	21/04/2017	05/09/2017
BCom LLB	VI	VI	21/04/2017	23/08/2017
BSc	II	II	21/04/2017	03/11/2017
BSc	IV	IV	21/04/2017	08/12/2017
BSc	VI	VI	21/04/2017	10/10/2017
MA	Nil	Nil	20/06/2017	Nil
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the college is affiliated to Punjabi University Patiala, college is obligated to follow the guidelines established by the university with regard to student assessment conducted internally. To calculate the consolidated semester

grades, the internal assessment grades that were determined in this manner are added to the results of the semester-ending exams. Government Rajindra College focuses on encouraging a culture among educators that supports continual review of stakeholders and increases the productivity of their work by giving them a variety of logistical tools. Due to the way the semester system operates, each teaching day makes up a sizable chunk of the total amount of instruction for the semester. The institutions system for evaluating students is highly organized. Class tests, quizzes, seminars, and participation in class discussions that result in a consolidation of the underlying concepts learned in class are used as part of this ongoing review.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar on the basis of University calendar is prepared at the beginning of the session and adhered to in order to provide best to the students. Mid semester tests are conducted in each semester and semester examination are held as per university guidelines. Efforts are made to organize seminars on different topics for the students in which resource persons from other institutions deliver lectures and interact with the students. This not only promotes the interest of the students but also gives them the opportunity to meet experts from diverse academics. To mark the celebrations of national and international importance, various seminars were scheduled.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://grcb.ac.in/Articles/other>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://grcb.ac.in/Articlehttps://grcb.ac.in/Downloads/NAAC/sssr/Feedback-analysis-2017_18.pdf/sssr

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	00	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	2	4	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Philosophy	3
music	1
punjabi	1
economics	1
english	1
history	1
botany	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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0	0	0	Null	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Null	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	7	1	2
Presented papers	2	6	1	2
Resource persons	0	2	0	2
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
international yoga day	NSS	4	Null
tree plantation	NSS	4	Null
4 one day camps	NSS	4	Null
national voter day awareness	NSS	4	Null
poster making competition	NSS	4	Null
swach abhiyaan rally	NSS	4	Null
paper reading competition	NSS	4	Null
anti Tabaco day	NSS	4	Null
7 day camp	NSS	4	230
slogan writing competition	NSS	4	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Annual training camp NCC	10	NCC Academy Malout	8
Independence Day Parade	2	Deputy Commissioner Bathinda	2
NCC Camp	1	Nil	1
Youth festival	4	youth services bathinda	4
Red Cross Day	1	national level	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Red Cross Day Event	Punjab Government	Red Cross	1	Nil
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	nil	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	Nil	Nil	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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No Data Entered/Not Applicable !!!

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Granthalaya	Partially	3.1	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Others(s pecify)	50192	0	104	0	50296	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existin g	41	3	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	41	3	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0.5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies followed for maintaining and utilizing infrastructure are aligned towards easy accessibility of available infrastructure for students. The institute invests interest in the development of extracurricular activities among students. Infrastructure profile Academic: Most of the classrooms are WiFi enabled and equipped with projectors. Wifi enabled Auditorium, Seminar hall, and conference room. Though access to wifi facilities are not given to students mobile they can access internet facility under the supervision of teachers. The library development is supervised by Library Advisory Committee. The library has an experienced and knowledgeable library staff. Books, journals and magazines, etc. are purchased in consultation with staff members, under the supervision of the library advisory committee. Each laboratory has dedicated lab assistants and attendants for regular maintenance of laboratory equipments and stock keeping of chemicals and materials on regular basis. The computers and internet resources and other facilities in the college campus is provided through technically and technologically well-qualified staff. The college campus is covered by CCTVs for comprehensive security. Office attendants along with non-academic staff assist in the administration work and proper maintenance. Medical assistance is provided to students. A doctor on-call facility is available in the institute. The overall maintenance of the college campus is done under the supervision of a consultant/civil engineer, junior engineer, and maintenance committee of the college. The College campus has an efficient team of masons, Carpenters, Electricians, Plumbers and housekeeping staff assisting in college maintenance. A simplified and transparent procedure is followed in utilizing the available facilities in the college. Students write an application for utilizing a facility (auditorium, open theatre, sports ground and seminar hall, etc.) which is forwarded by the authorized committee of the college.

<http://www.grcb.ac.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Dr. BR Ambedkar scholarship Scheme	Nil	Nil
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
finishing school under RUSA	Nil	340	RUSA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	finishing school under RUSA	340	340	Nil	80
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Trident	150	50	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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sports meet	institution	200
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	GOLD	National	1	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the Punjab state government policy, student council or similar body cannot be elected in the college. However, the presence of various departmental societies and clubs ensure student representation in function of college. Their concerns are communicated to the college authorities through these society and clubs. In the absence of elected body of the students, they have following platforms through which their concerns, opinions and ideas can be conveyed to the college administration. The college has a number of societies (07) where students of respective departments participate in their activities. These activities are organized by staff and students of these departments. Students also act as students editors which form the editorial board of college magazine. They help the teacher editor in making selection of articles to be published in their respective section. Our college has 05 clubs namely Debate, Nature, Population, Youth and Health. These clubs are open to the students of all faculties which provide platform for blooming of their talent.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college does have an alumni association (ROSS- Rajindra Old Students Society) which plays a significant role in college functioning. The administrative body comprises of the senior most alumni from the college faculty and some prominent educationists who also have been old students of the college. The administrative body holds meetings from time to time to evolve policies regarding the working of the association. Old students are registered as life time members of the association at a very nominal fee.

5.4.2 – No. of enrolled Alumni:

78

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In order to ensure decentralized functioning of the college, the following measures are taken upon: 1. College has different college committees to function properly for last couple of years a trend has been observed that every academic year starts with formation of new committees to different works of colleges. Following important committees were constituted in the session 2016-17 • Admission Committee • Youth Club • Scholarship Cell • Building Committee • Purchase Committee • Library Committee • Hostel Committee • Website Committee • HEIS Apart from these there also existed other committees instituted according to government policies • Grievance Handling Committee • Anti ragging Committee • Anti drug committee • Student Counselling Centre • Career Counselling and Placement committee 3. Student Level: Students' participation is also encouraged at various levels in college policy and decision making. There is active alliance of students in student council that helps in coordinating the organisation and managerial activities of institution. Students, being the key stakeholders of the institution, are the part of the IQAC and their suggestions are considered for the quality initiatives taken by the cell. 4. Non-teaching level: Non-teaching staff are represented in the IQAC. Suggestions of the non-teaching staff are considered while framing policies and decisions. The institution also promotes the culture of participate management at various levels.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	As per University instructions there are 2 class test prescribed for each semester but our institute has more focus on continuous and frequent evaluation. Teachers are directed to take weekly tests to ensure quality learning
Curriculum Development	As per Punjabi University
Teaching and Learning	To add new tools and methods in learning with main focus on online learning tools and online learning material.
Library, ICT and Physical Infrastructure / Instrumentation	Students are motivated to visit library regularly.
Human Resource Management	Teaching and non-teaching staff are the core resources of college to achieve their goals. College organises seminar and programme for development of professionalism in staff. Both, the teaching and the nonteaching staff are encouraged to participate in training, refresher, orientation program, workshop, induction program organized by external professional agency as well.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	The admission-related procedures, latest updates, scholarship related informations, cutoff marks lists of admission category wise uploaded on college website. Reservation policy strictly followed during preparing cut off marks list. Information regarding examination committee, admission committees, grievance committees and nodal officer for admission, is being made available on website.
Finance and Accounts	Online fee system has been adopted by the college
Examination	The college website is regularly updated to keep the students and faculty informed about the upcoming examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NA	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NA	NA	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	Nill
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical Reimbursement, Group Insurance	Medical Reimbursement, Group Insurance	scholarships and fee concessions

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal audit makes a thorough audit of the expenditures of the institute. Institution does initiate timely audit as per directions of Govt. of Punjab. Different audits are done like, interim audit, yearly audit, half-yearly audit. Internal and external audits arrangements are as follows, the internal audit for all the PTA, HEIS and UGC grants etc. is carried out by the authorized CA. The external audit for the entire students funds is carried out by the auditors of FD Punjab from time to time. The external audit of all government grants/ other grants is carried out by auditors of the AG Punjab.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nil	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	Yes	Principal
Administrative	No	nil	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The Parent-Teacher Association provides PTA fund which is used for paying TA/DA of teams participating in sports and cultural activities. 2. The PTA fund (Parent Teacher Fund) which is used for development of the college, reimbursement of guest faculty salary and for providing facilities to students. 3. PTA is also helpful in evaluating the teachers as external peers.

6.5.3 – Development programmes for support staff (at least three)

1. work more reward more 2. faculty contribution for emergency need 3. Awarding staff for good practice

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Mentoring 2. Preventing drug abuse 3. Moral value inculcation in students

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Poster Making (Tabacco Day)	30/05/2016	30/05/2016	Nil
Paper reading competition (Voters day)	27/10/2016	27/10/2016	Nil

Slogan Writing (Voters Day)	11/01/2017	11/01/2017	50
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Inspite of being located in the so called arid zone of Punjab our college is proud of having vast eco friendly campus and lush green well maintained lawns. The green environment is home to huge variety of flora and fauna. The forest department of the state has numbered all the trees and put them on their record.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The new comer adolescents are being acclimatised with the college, fellow students, and helping them navigate any other issues they may be facing. As college have large number of outstation students, who often experience significant environmental change. Mentorship program run by college is one of the best practices undertaken. 2. One lecture everyday in college from different faculties on topic cover polity, social and cultural issues, ethics, economic, psychology, medical non-medical science and commerce field was taken by IQAC. The aim of this initiative was: a) To introduce students with new knowledge of different subjects. b) To begin a research culture of interdisciplinary inquiry c) Knowledge for knowledge sake, at last aim of an educational institution is to enrich students with knowledge, to achieve it such initiative was taken.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As mentioned in best practice institution focused on knowledge. Knowledge not limited to ones own subject matter but to provide extensive learning, the institute took such unique initiative: Variety of knowledge to different students from different streams.

Provide the weblink of the institution

<http://www.grcb.ac.in>

8.Future Plans of Actions for Next Academic Year

The college went through the process of accreditation by NAAC. On the basis of the report of the NAAC committee more changes will be incorporated. Stress will laid on the overall development of the students and not only on the academics. The college plans to conduct more activities for the development of the students.