



Yearly Status Report - 2017-2018

Part A

Data of the Institution

| | | |
|---|--|-------------------------------|
| 1. Name of the Institution | | GOVERNMENT RAJINDRA COLLEGE |
| Name of the head of the Institution | | Mukesh Kumar Aggarwal |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 01642211983 |
| Mobile no. | | 9888008988 |
| Registered Email | | gcbathinda@gmail.com |
| Alternate Email | | principal@grcb.ac.in |
| Address | | Guru Kashi Marg NH64 Bathinda |
| City/Town | | Bathinda |
| State/UT | | Punjab |
| Pincode | | 151001 |
| 2. Institutional Status | | |

| | |
|--|----------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Jyotsna Singla |
| Phone no/Alternate Phone no. | 01642211983 |
| Mobile no. | 9463120959 |
| Registered Email | gcbathinda@gmail.com |
| Alternate Email | principal@grcb.ac.in |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | https://grcb.ac.in/Downloads/NAAC/aqar/Final-AQAR-report-2014_15.pdf |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | https://grcb.ac.in/Articles/calendars |

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 1 | B+ | 2.62 | 2016 | 16-Sep-2016 | 16-Sep-2021 |
| 2 | B+ | 77 | 2004 | 03-May-2004 | 02-May-2009 |

| | |
|---|-------------|
| 6. Date of Establishment of IQAC | 03-Apr-2012 |
|---|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| No Data Entered/Not Applicable!!! | | |
| No Files Uploaded !!! | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|---------------------------------|--------------------|-----------------------------|----------|
| Institution | Budget Salary | State Government | 2017 365 | 81000000 |
| Institution | Budget Expenses (miscellaneous) | State Government | 2017 365 | 1037000 |
| Institution | RUSA | Central Government | 2017 365 | 1185868 |
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The IQAC has been making consistent efforts to improvise teaching/learning progress. The teachers of the College are informed about Refresher/Orientation Courses and Seminars/Conferences etc. organized by other institutions of higher learning. Notices are circulated among the faculty to this effect. 1. The IQAC has been motivating teachers to make greater use of computers/LCD projectors in teaching. As a result of efforts made by the IQAC the number of college teachers, who participate/ present papers in Seminars/Conferences etc., has shown further increase. 2. There is significant increase in the number of students participating in community service oriented programmes. 3. Students were made aware about environmental concerns. 4. No to drug campaign

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achievements/Outcomes |
|---|--|
| 1. For better job opportunities a new course BCom Hons can be introduced | Proposal for BCom Hons sent to Punjabi University for approval |
| 2. As the number of students taking admission in BSc Biotechnology are very few, so the course can be discontinued. | BSc Biotech admission discontinued |
| No Files Uploaded !!! | |

| | |
|---|-------------|
| 14. Whether AQAR was placed before statutory body ? | No |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2018 |
| Date of Submission | 01-Mar-2018 |
| 17. Does the Institution have Management Information System ? | No |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The university curriculum is supplemented with NCC and NSS training, educational tours, sports activities, publication of the college magazine and cultural activities including theatre, fine arts and folk art so that the institution's goals and objectives and academic programs are well integrated. The institution ensures that the stated objectives of curriculum are achieved in the following manner: • The college has development council which takes feedback from teachers, students and other stakeholders and ensures that the required objectives are met. If any objective is found unachieved or under-achieved, the efforts are made to remove the hassles and smoothen the way to fulfill the objectives. • The Internal Quality Assurance Cell (IQAC) strives to get effective results. • The old students of the college give feedback and their suggestions if any are considered.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| NA | NA | Nil | 00 | NA | NA |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil | NA | Nil |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| MA | Pol science | 01/07/2015 |
| MA | History | 01/07/2015 |
| MA | Philosophy | 01/07/2015 |
| MSc | Physics | 01/07/2015 |
| MSc | Mathematics | 01/07/2015 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 20 | 61 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|-----------------------|----------------------|-----------------------------|
| Environment Education | 01/07/2011 | 1176 |
| Drug abuse | 01/07/2013 | 1176 |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships undertaken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BBA | Management | 50 |
| No file uploaded. | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | No |
| Alumni | No |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| |
|---|
| Feedback Obtained |
| The feedback mechanism of the institution is through regular meetings of bodies instituted for this purpose. • Parent Teacher Association (PTA) • Student feedback Performas • Teachers feedback forms. Members of the college interact |

with their academic peers from other colleges and from the university to discuss the relevant concerns received from students, teachers and parents as feedback on teaching-learning programs, new add on certificate/diploma courses and any required changes in syllabus. IQAC and other committees take note on infrastructure requirement, library access, study environment and all the other students need. The feedbacks are conveyed to the Principal of the college, IQAC and convenors of different committees, in which any change to be incorporated therein are discussed.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| MSc | Maths | 33 | 70 | 35 |
| MA | Philosophy | 33 | 48 | 20 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2017 | 3694 | 335 | 86 | 9 | 3 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 98 | 12 | 9 | 13 | 13 | 9 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution is highly receptive to the requirement of the students. For this purpose the institute has an integrated mentoring system where the faculty acts as a link between the students and the institution. Class in-charges are assigned to monitor and guide the students throughout the academic year. Class in-charges coordinate with the parents regarding the progress of the students. Individual recognition and encouragement is provided to the students. Highly qualified faculty of Department of Psychology provides psychosocial and moral support at the time of need. Routine advices are provided to the students on balancing of academic and professional responsibilities. To inculcate the social values among the students dialogue sessions are being organised between the college Principal, Council of teachers and the students. The purpose is to encourage the interactions and the interest of students on diverse field of life.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|

4029

86

1:47

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 80 | 86 | 0 | 3 | 10 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|-------------|--|
| Nil | NA | Nil | Nil |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------|----------------|--|---|
| BCom | Nil | Semester | 25/12/2017 | 09/07/2018 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the college is affiliated to Punjabi University Patiala, we are obligated to follow the guidelines established by the university with regard to student assessment conducted internally. To calculate the consolidated semester grades, the internal assessment grades that were determined in this manner are added to the results of the semester-ending exams. Govt Rajindra College is focused on encouraging a culture among educators that supports continual review of stakeholders and increases the productivity of their work by giving them a variety of logistical tools. Due to the way the semester system operates, each teaching day makes up a sizable chunk of the total amount of instruction for the semester. The institutions system for evaluating students is highly organised. Class tests, quizzes, seminars, and participation in class discussions that result in a consolidation of the underlying concepts learned in class are used as part of this ongoing review.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar on the basis of University calendar is prepared at the beginning of the session and adhered to in order to provide best to the students. Mid semester tests are conducted in each semester and semester examination are held as per university guidelines. Efforts are made to organise seminars on different topics for the students in which resource persons from other institutions deliver lectures and interact with the students. This not only promotes the interest of the students but also gives them the opportunity to meet experts from diverse academics. To mark the celebrations of national and international importance seminars were conducted on World Philosophy Day, Environment day etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://grcb.ac.in/Articles/other>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---------------------------|----------------|--------------------------|---|---|-----------------|
| NA | BCom | NA | 120 | 110 | 91.66667 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://grcb.ac.in/Articlehttps://grcb.ac.in/Downloads/NAAC/sss/Feedback-analysis-2017_18.pdf/sss

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil | 00 | 00 | 0 | 0 |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| Nil | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nil | NA | NA | Nil | NA |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NA | NA | NA | NA | NA | Nil |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| | | |

| | | |
|---|---|---|
| 0 | 0 | 0 |
|---|---|---|

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Nil | 0 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|------|------------|-----------------------|--------------------------------|
| Nil | Nil | 0 | 00 |

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------|-----------------------|
| Nil | 0 |

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| Nil | Nil | Nil | 2017 | Nil | Nil | Nil |

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| Nil | Nil | nil | Nil | 0 | 0 | 0 |

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Presented papers | Nil | 6 | Nil | Nil |
| Resource persons | Nil | Nil | 2 | Nil |
| Attended/Seminars/Workshops | Nil | 3 | 2 | Nil |

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such | Number of students participated in such |
|-------------------------|--|---|---|
|-------------------------|--|---|---|

| | | | |
|---------------------------|-----|------------|------------|
| | | activities | activities |
| Swachh Bharat Abhiyan | NSS | 4 | 110 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|------------------------------|
| NA | NA | NA | 0 |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|---|----------------------|--|--|
| plantation | NSS | tree plantation | 4 | 200 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| Nil | Nil | Nil | 0 |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/industry/research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| Nil | Nil | Nil | Nil | Nil | 0 |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|-------------------------------|--------------------|--|---|
| CENTRAL UNIVERSITY, PUNJAB | 31/08/2015 | Teaching Research in Science Mathematics | 1050 |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| | |
|--|--|
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| 136675 | 14777 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| No file uploaded. | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Granthalaya | Partially | 3.1 | 2012 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|-----|-------------|-----|-------|-----|
| | | | | | | |
| Others(s pecify) | 50192 | Nil | 104 | Nil | 50296 | Nil |
| No file uploaded. | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| nil | nil | nil | Nil |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Co mputers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|----------|------------------|--------------|----------|------------------|------------------|--------|-------------|----------------------------------|--------|
| Existing | 0 | 41 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 41 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|----------------|
| 0.5 MBPS/ GBPS |
|----------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NIL | NIL |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 450670 | 245419 | 493300 | 206081 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies followed for maintaining and utilizing infrastructure are aligned towards easy accessibility of available infrastructure for students. The institute invests interest in the development of extracurricular activities among students. Infrastructure profile Academic: Most of the classrooms are WiFi enabled and equipped with projectors. Wifi enabled Auditorium, Seminar hall, and conference room. Though access to wifi facilities are not given to students mobile they can access internet facility under the supervision of teachers. The library development is supervised by Library Advisory Committee. The library has an experienced and knowledgeable library staff. Books, journals and magazines, etc. are purchased in consultation with staff members, under the supervision of the library advisory committee. Each laboratory has dedicated lab assistants and attendants for regular maintenance of laboratory equipments and stock keeping of chemicals and materials on regular basis. The computers and internet resources and other facilities in the college campus is provided through technically and technologically well-qualified staff. The college campus is covered by CCTVs for comprehensive security. Office attendants along with non-academic staff assist in the administration work and proper maintenance. Medical assistance is provided to students. A doctor on-call facility is available in the institute. The overall maintenance of the college campus is done under the supervision of a consultant/civil engineer, junior engineer, and maintenance committee of the college. The College campus has an efficient team of masons, Carpenters, Electricians, Plumbers and housekeeping staff assisting in college maintenance. A simplified and transparent procedure is followed in utilizing the available facilities in the college. Students write an application for utilizing a facility (auditorium, open theatre, sports ground and seminar hall, etc.) which is forwarded by the authorized committee of the college.

<https://grcb.ac.in/Articles/other/ICT-Enabled-Classrooms>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | Nil | 0 | 0 |
| Financial Support from Other Sources | | | |
| a) National | Nil | 0 | 0 |
| b) International | Nil | 0 | 0 |
| No file uploaded. | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|---|
| Yoga | 01/07/2017 | 80 | philosophy |
| Counselling | 01/07/2017 | 45 | psychology dept and employment exchange, bathinda |
| Mentoring | 01/07/2017 | 4029 | all the departments of the college |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|-----------------------------|--|--|--|---------------------------|
| 2018 | Training and placement cell | 225 | 289 | 63 | 54 |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 1 | 1 | 7 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| IOL chemicals | 100 | 13 | Nil | Nil | Nil |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|-------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2018 | 528 | ALL | ALL | No data available | POST GRADUATION |
| No file uploaded. | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| SLET | 2 |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---------------------------|---------------|------------------------|
| Annual athletic meet | college level | 150 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2018 | gold | National | 7 | Nil | Nil | Nil |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the Punjab state government policy, student council or similar body cannot be elected in the college. However, the presence of various departmental societies and clubs ensure student representation in function of college. Their concerns are communicated to the college authorities through these society and clubs. In the absence of elected body of the students, they have following platforms through which their concerns, opinions and ideas can be conveyed to the college administration. The college has a number of societies (07) where students of respective departments participate in their activities. These activities are organized by staff and students of these departments. Students also act as students editors which form the editorial board of college magazine. They help the teacher editor in making selection of articles to be published in their respective section. Our college has 05 clubs namely Debate, Nature, Population, Youth and Health. These clubs are open to the students of all faculties which provide platform for blooming of their talent.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college does have an alumni association, ROSS- Rajindra Old Students Society which plays a significant role in college functioning. The administrative body comprises of the senior most alumni from the college faculty and some prominent educationists who also have been old students of the college. The administrative body holds meetings from time to time to evolve policies regarding the working of the association. Old students are registered as life time members of the association at a very nominal fee.

5.4.2 – No. of enrolled Alumni:

78

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In order to ensure decentralized functioning of the college, the following measures are taken upon: 1. College has different college committees to function properly for last couple of years a trend has been observed that every academic year starts with formation of new committees to different works of colleges. Following important committees were constituted in the session 2017-18 • Admission Committee • Youth Club • Scholarship Cell • Building Committee • Purchase Committee • Library Committee • Hostel Committee • Website Committee • HEIS Apart from these there also existed other committees instituted according to government policies • Grievance Handling Committee • Anti ragging Committee • Anti drug committee • Student Counselling Centre • Career Counselling and Placement committee 3. Student Level: Students' participation is also encouraged at various levels in college policy and decision making. There is active alliance of students in student council that helps in coordinating the organisation and managerial activities of institution. Students, being the key stakeholders of the institution, are the part of the IQAC and their suggestions are considered for the quality initiatives taken by the cell. 4. Non-teaching level: Non-teaching staff are represented in the IQAC. Suggestions of the non-teaching staff are considered while framing policies and decisions. The institution also promotes the culture of participate management at various levels.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|----------------------------|--|
| Examination and Evaluation | As per University instructions there are 2 class test prescribed for each semester but our institute has more focus on continuous and frequent evaluation. Teachers are directed to take weekly tests to ensure quality learning |
| Curriculum Development | As per Punjabi University Patiala |
| Teaching and Learning | To add new tools and methods in learning like You tube and other video based learning material. |
| Admission of Students | online admission |
| Human Resource Management | Teaching and non-teaching staff are the core resources of college to achieve their goals. College organises seminar and programme for development of professionalism in staff. The IQAC |

| | |
|--|--|
| | arranges training programme for teaching and non-teaching staff of the college. Both, the teaching and the nonteaching staff are encouraged to participate in training, refresher, orientation program, workshop, induction program organized by external professional agency as well. |
| Library, ICT and Physical Infrastructure / Instrumentation | students are motivated to visit library for reading |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|---|
| Student Admission and Support | The admission-related procedures, latest updates, scholarship related informations, cutoff marks lists of admission category wise uploaded on college website. Reservation policy strictly followed during preparing cut off marks list. Information regarding examination committee, admission committees, grievance committees and nodal officer for admission, is being made available on website. |
| Finance and Accounts | fee is collected from students through online mode. |
| Examination | The college website is regularly updated to keep the students and faculty informed about the upcoming examination. Short attendance related notices are also displayed on the website to keep the student inform. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|--|--|-------------------|
| 2018 | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|--|---|-----------|---------|---|---|
| 2018 | Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 0 | 3 | 0 | 0 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|--|--|----------------------------------|
| Medical Reimbursement, Group Insurance | Medical Reimbursement, Group Insurance | scholarships and fee concessions |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal audit makes a thorough audit of the expenditures of the institute. Institution does initiate timely audit as per directions of Govt. of Punjab. Different audits are done like, interim audit, yearly audit, half-yearly audit. Internal and external audits arrangements are as follows, the internal audit for all the PTA, HEIS and UGC grants etc. is carried out by the authorized CA. The external audit for the entire students funds is carried out by the auditors of FD Punjab from time to time. The external audit of all government grants/ other grants is carried out by auditors of the AG Punjab.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| Nil | Nil | Nil |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|----|
| 00 |
|----|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nil | Yes | Principal |
| Administrative | No | Nil | Yes | Principal |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The Parent-Teacher Association provides PTA fund which is used for paying TA/DA of teams participating in sports and cultural activities. 2. The PTA fund

(Parent Teacher Fund) which is used for development of the college, reimbursement of guest faculty salary and for providing facilities to students.
3. PTA is also helpful in evaluating the teachers as external peers.

6.5.3 – Development programmes for support staff (at least three)

1. work more reward more 2. faculty contribution for emergency need 3. Awarding staff for good practice

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Mentoring 2. Preventing drug abuse 3. Moral value inculcation in students

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|-------------------|---|-------------------------|---------------|-------------|------------------------|
| 2018 | Many quality initiatives were taken by the institution but no data was uploaded as these initiative were not published as IQAC minutes. | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|-----------|------------------------|------|
| | | | Female | Male |
| NA | Nil | Nil | Nil | Nil |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| NA |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| | | |

| | | |
|-------------------------|-----|-----|
| Ramp/Rails | Yes | Nil |
| Scribes for examination | Yes | Nil |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|-------------------|--|--|------|----------|--------------------|------------------|--|
| 2017 | Nil | Nil | Nil | Nil | Blood donation | Nil | Nil |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| NA | Nil | Nil |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-------------------|---------------|-------------|------------------------|
| Voters day | 25/01/2018 | 25/01/2018 | 150 |
| Philosophy day | 20/03/2018 | 20/03/2018 | 125 |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Inspite of being located in the so called arid zone of Punjab our college is proud of having vast eco-friendly campus and lush green well maintained lawns. The green environment is home to huge variety of flora and fauna. The college has both internal as well as external green Audit system to maintain a clean and green campus. The forest department of the state has numbered all the trees and put them on their record.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. One lecture everyday in college initiative were taken by IQAC. One lecture everyday from different faculties on topic cover polity, social and cultural issues, ethics, economic, psychology, medical non-medical science and commerce field was initiated. Students response was enthusiastic. the aim of such initiative was: a) To introduce students with new knowledge of different subjects. b) To begin a research culture of inter- disciplinary inquiry c) Knowledge for knowledge sake, at last aim of an educational institution is to enrich students with knowledge, to achieve it such initiative was taken. 2. Compost pits were installed to achieve green environment goals.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://grcb.ac.in/Downloads/NAAC/other-activities/Best-Practices/Everyday-lecture2017_18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

As mentioned in best practice institution focused on knowledge knowledge not limited to ones own subject matter but to provide extensive learning the institute took such unique initiative: Varsity of knowledge to different students from different streams.

Provide the weblink of the institution

<http://www.grcb.ac.in>

8.Future Plans of Actions for Next Academic Year

To start elective courses in Commerce and Cultural Studies at under graduate level in B.A. To start certificate course in Psychological counseling, college is preparing proposal. To start Ph.D in Philosophy college IQAC will write to University and will invite suggestions. To organise seminars and social-cultural programmes dedicated to the 550th Birth Anniversary of Guru Nanak Dev Ji. To expand the sitting capacity in the canteen and upgradation. To promote cultural values among students and citizens of area through music, drama and artistic presentations. To increase interaction between Industry and the college. To organise workshop on human resource management for college staff and students.