



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | | |
|---|--|-------------------------------|
| 1. Name of the Institution | | GOVERNMENT RAJINDRA COLLEGE |
| Name of the head of the Institution | | Dr. Surjit Singh |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 01642211983 |
| Mobile no. | | 9417093399 |
| Registered Email | | gcbathinda@gmail.com |
| Alternate Email | | principal@grcb.ac.in |
| Address | | Guru Kashi Marg NH64 Bathinda |
| City/Town | | Bathinda |
| State/UT | | Punjab |
| Pincode | | 151001 |
| 2. Institutional Status | | |

| | |
|--|----------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Mrs. Simarjit Kaur |
| Phone no/Alternate Phone no. | 01642211983 |
| Mobile no. | 9417093399 |
| Registered Email | gcbathinda@gmail.com |
| Alternate Email | principal@grcb.ac.in |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | https://grcb.ac.in/Downloads/NAAC/aqar/aqar_report_201819.pdf |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | https://grcb.ac.in/Downloads/NAAC/calendars/GRC-Calendar-2019_20.pdf |

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 2 | B+ | 2.62 | 2016 | 16-Sep-2016 | 16-Sep-2021 |
| 1 | B+ | 77 | 2004 | 03-May-2004 | 02-May-2009 |

| | |
|---|-------------|
| 6. Date of Establishment of IQAC | 03-Apr-2012 |
|---|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|-------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Buddies programmes to fight against alcohol and | 11-Nov-2019 57 | 500 |

drug abuse

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|-------------------------------|--------------------|-----------------------------|----------|
| Institution | Budget Salary | State Government | 2019 365 | 64500000 |
| Institution | Budget miscellaneous expenses | State Government | 2019 365 | 543000 |
| Institution | RUSA | Central Government | 2019 365 | 189598 |

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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC recommended increased use of ICT and elearning tools for every faculty member. Some success achieved but still improvement needed.

2. IQAC advised all the departments to work on bringing project work.

3. IQAC initiated supervision on acceleration of auditorium renovation work.

4. Resolution passed to add industries with college to create job opportunities.

5. Positive response of mentorship programme

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---|---|
| Mentorship Program | A good number of students got job with the help of counseling. So, IQAC has recommended to accelerate the programme |
| Speed-up of Auditorium renovation work. | Auditorium work which was slowed down accelerated after initiatives taken by IQAC |
| Installation of more projector in class rooms | College added more ICT enabled rooms during the year |
| No Files Uploaded !!! | |

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

18-Mar-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Information of different activities related to students and any academic/ extracurricular activity is provided to the student through college website, press release, prospectus, different notice boards and Whatsapp groups etc. college releases its Annual report at Convocation though this year convocation couldnt take place due to Covid. Information to the teaching and nonteaching staff is provided by different means, like stated above. Employer (in case of our institute) directs college through different modes via emails, google meet and others. Principal shares employers instruction and information with governing body and

different committees.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college develops and deploys action plans for effective implementation of the curriculum to achieve its vision, mission and objectives in the following ways: • An academic calendar is prepared before the commencement of the session in consultation with the Heads of department and their faculty members. • The course content is split into two terms in the semester system i.e. (July-December and Jan-May) keeping in mind the convenience of the learners. • The teachers progress with the syllabus in a step by step manner keeping in mind the pace of the learners. • Books are recommended by the teachers to the students in addition to the prescribed books in order to inculcate reading habits among students. • The university norms are strictly followed for determining the eligibility for university exams.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| NA | Nil | Nil | Nil | Nil | Nil |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil | NA | Nil |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| MA | Pol Sci | 01/07/2015 |
| MA | History | 01/07/2015 |
| MA | Philosophy | 01/07/2015 |
| MSc | Physics | 01/07/2015 |
| MSc | Mathematics | 01/07/2015 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 0 | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
|---------------------|----------------------|-----------------------------|

| | | |
|-----------------------------|------------|------|
| Environment and Road Safety | 01/07/2011 | 1200 |
| Drug Abuse | 01/07/2013 | 1200 |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------|---|
| BBA | Management | 50 |
| MSc | Nil | Nil |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | No |
| Alumni | No |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|--|
| <p>Periodic feedback is collected from stakeholders through out the session during classes and other activities of college informally. In a formal way Feedbacks are received from: 1. Students via Google form. 2. Alumni feedback is received in ROSS meeting and via Google Form. 3. Parents feedback is received in meeting of Parents-Teachers-Association (PTA). Feedback was collected for academic session 2019-20 recently. The IQAC has developed a comprehensive questionnaire as per NAAC guidelines that covers various aspects of teaching-learning process, Teacher- student relationship and students attitude towards learning and adoption of social and moral values. In spite of this, the feedback questionnaire evaluates college facilities and infrastructure. The received data is analyzed and interpreted and further presented in the staff council for discussion and debate. This provide the teachers with invaluable information that can be used by them to make informed decisions regarding changes that need to be implemented to improve teaching outcome. This is a critical exercise as analysis of the feedback data is important information available to the teachers to assess the aspects that need to be worked upon. All the teachers are suggested to take informal feedbacks during classes. So that theory can be applied in different aspects of a student's life. We believe that it is one of the most powerful instruments available that makes a teacher student relationship more reciprocal. Students are also encouraged to give their feedback informally during lectures and tutorials and during mentoring sessions. Since feedback process is a dynamic exercise, the IQAC reviews the questionnaire in each semester to minimize errors in data collections. This improves the quality of data we collect. In addition, informal feedback is collected through college and department Alumni Associations and college organizes meeting of ROSS (college alumni association) at the end of every academic year. The meeting couldn't take place this year due to covid. IQAC uses the feedback data as a critical input in designing plans for improvement of curriculum delivery. The feedback on college facilities is shared with the</p> |

administration to improve the college infrastructure. There is open communication between the students, teachers and the Principal on all these aspects. Teachers are encouraged to give their feedback based on their own experience. Major infrastructure enhancement activities are undertaken based on this feedback. Official online teaching platform chosen for online mode of teaching for session 2020-21 until things get settled due to Covid. Continuous feedbacks on online learning were invited from teachers and students of all departments based on their own experience.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|-------------------------------------|---------------------------|--------------------------------|-------------------|
| BA | Arts | 835 | 2716 | 835 |
| BCA | Computer Science | 80 | 299 | 89 |
| BBA | Finance, Marketing, Human Resources | 50 | 144 | 54 |
| MA | History | 33 | 150 | 105 |
| MSc | Physics | 34 | 87 | 34 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 3822 | 334 | 86 | 9 | 3 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 98 | 60 | 18 | 14 | 4 | Nil |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the beginning of academic year, needy students were provided counseling and guidance by the experienced faculty members. They were advised to join the streams and subjects according to their interest, insight and potential showed during admission. Psycho-social counseling is also provided to the students by their mentors. The students often approach their teachers for guidance in choosing their career and for financing ways and means to pursue their career goals. Career guidance and counseling, well organized workshops and seminars

provide insight into various career options. During the year, college organized lectures and seminars on the issues of students on employment, career and various future academic endeavor. The value of such counseling and guidance become a necessity of the present time we are in. Psychological Counseling and moral support is essential at present time as we are going into new academic year 2020-21. After 100 years of Spanish flu and Plagues epidemics in the world history, Covid-19 Pandemic has brought extreme situation and challenges that really require various counseling technics to fight the fear of death and losing hope to get out of it.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 4156 | 98 | 1:42 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 80 | 80 | Nil | 5 | 2 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|-------------|--|
| No Data Entered/Not Applicable !!! | | | |
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------|----------------|--|---|
| MA | Nil | 1 | 30/12/2019 | 22/06/2020 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being an affiliated college of Punjabi University Patiala, we are bound by the procedures prescribed by the University with respect to internal assessment of students. The internal assessment grades so arrived at are combined with the semester end examination grades to compute the consolidated semester grades. However, Govt Rajindra College is concerned to promote a culture among teachers that encourages continuous evaluation of stakeholders and enhance the productivity of their efforts by providing ample logistic tools. Given the working of the semester system, where each teaching day forms a substantial proportion of the total teaching per semester, consequences. Institute has a well structured mechanism of evaluation. This continuous evaluation may take the form of class tests, quizzes, seminars and participation in class discussions that result in a consolidation of the underlying concepts learnt in class.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being an affiliated college we follow all the instructions and guidelines

issued by the Punjabi University Patiala. College organises extra classes to meet the gap between slow learner and advance learner. The initiative receiving good response though some more efforts are needed and college is committed to achieve these goals of best education to least privileged groups.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://grcb.ac.in/Articles/other>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---------------------------|----------------|--------------------------|---|---|-----------------|
| Nil | BA | Nil | 645 | 548 | 84.96 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://grcb.ac.in/Downloads/NAAC/sssr/Feedback-Analysis-Report-2019_20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Total | 0 | NA | 0 | 0 |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| NA | NA | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NA | NA | NA | Nil | NA |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NA | NA | NA | NA | NA | Nil |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| NA | 0 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|----------|------------|-----------------------|--------------------------------|
| National | Psychology | 3 | 00 |

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------|-----------------------|
| History | 2 |
| Punjabi | 1 |

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| NA | NA | NA | Null | 0 | NA | 0 |

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| NA | NA | NA | Null | 0 | 0 | NA |

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Presented papers | Null | 2 | Null | Null |
| Attended/Seminars/Workshops | Null | 2 | 1 | Null |

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--|---|--|--|
| Tree plantation | NSS | 4 | 420 |
| No to Plastic initiative | NSS with Bathinda Municipal Co. | 4 | 402 |
| one day camp for Plastic Free Campus | NSS | 10 | 70 |
| NSS Day Celebration | NSS | 4 | 415 |
| Rally on Plastic free City | NSS with district administration | 5 | 450 |
| No to Drug and Alcohol on 550th Guru Nanak Dev Ji Prakash Parva | NSS and College Cultural Committee | 20 | 700 |
| Blood Donation Camp | NSS (Total 40 units of blood collected) | 4 | 405 |
| No file uploaded. | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---------------------------------------|----------------------------|---------------------------------|
| To prevent Alcohol and Drug Abuse | Nodal College of Bathinda District | District Administration | 650 |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agen- cy/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|------------------------------|---|---------------------------|---|---|
| Cleanliness | NSS | Station cleaning | 4 | 433 |
| Yoga Day Celeb | Deptt. of Philosophy | International Yoga Day | 5 | 70 |
| Distribution of Jute bags | NSS | Gandhi Jayanti | 20 | 520 |
| No file uploaded. | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| NA | NA | NA | 00 |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| NA | NA | NA | Nil | Nil | 00 |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|-------------------|--------------------|--------------------|---|
| NA | Nil | NA | 0 |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 123860 | 88800 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--|-------------------------|
| Classrooms with LCD facilities | Newly Added |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Newly Added |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|---------|--------------------|
| Granthalaya | Partially | 3.1 | 2012 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|-----|-------------|-----|-------|-----|
| Others(s pecify) | 50381 | Nil | 82 | Nil | 50463 | Nil |
| No file uploaded. | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| | | | |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
| NA | NA | NA | Null |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 90 | 57 | 90 | 2 | 2 | 6 | 18 | 1 | 4 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 90 | 57 | 90 | 2 | 2 | 6 | 18 | 1 | 4 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|--------------|
| 1 MBPS/ GBPS |
|--------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NA | NA |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 399060 | 18570 | 349060 | 167549 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has various committees with designated maintenance work. Each committee consists of faculty members and support staff. All these committees undertake repair work and ensure the upkeep of the infrastructure. The college beautification committee with a team of gardeners undertakes landscaping and maintenance of the green spaces. The cleanliness and hygiene committee looks after the sanitation of the college. The college also has 3 generators- one of 32-kilo watts and two of 5 kilowatts each. There is a designated faculty member as warden and a hostel superintendent to oversee the maintenance of the student hostel. Though Covid19 has disturbed this accommodating facility. The standard of the two canteens in the college premises is maintained through a canteen committee which undertakes quality checks of the eatables and sanitation of the canteen. There is a vehicle parking committee to look after maintenance and regulation of the parking area of the college. A large water tank is installed and maintained by The Public Health Department. The Drinking water committee ensures the maintenance of clean and safe drinking water through regular check-ups of the installed RO systems and water coolers. The inspection, purchase, and maintenance of the furniture are regulated through a Furniture and Property Committee. A designated classroom or office maintenance committee looks after

the building infrastructure. The electricity and generator committee ensures uninterrupted electricity supply to the college. The computers and internet resources and other facilities on the college campus are provided by well-qualified non-teaching staff. Though a computer and website committee has been formed which includes teachers with non-teaching staff. CCTVs cover the college campus for comprehensive security. The library development is done by the advisory committee. The library has an experienced and knowledgeable library staff. Books, magazines, etc. are purchased in consultation with staff members, under the supervision of the library advisory committee. Each laboratory has dedicated lab assistants and attendants for regular maintenance of the laboratory and stock keeping of chemicals, equipment, and materials on a regular basis. The college has one of the best sports infrastructures in games like Basketball, Volleyball, Athletics, Hockey, and others. We have a Hockey stadium with facilities of international standards.

<https://grcb.ac.in/Downloads/NAAC/other/ICT-Enabled-Classrooms/ICT-Classrooms-and-others.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | 0 | Nil | Nil |
| Financial Support from Other Sources | | | |
| a) National | 0 | Nil | Nil |
| b) International | 0 | Nil | Nil |
| No file uploaded. | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|--------------------------------|
| Mentoring | 01/07/2019 | 4156 | All the departments of college |
| Placement cell | 01/07/2019 | 375 | employment cell, Bathinda |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--|--|--|--|---------------------------|
| 2020 | skill development under finishing school | 210 | 255 | 34 | 34 |

(Under RUSA)

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 2 | 2 | 7 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| IOL Chemicals | 110 | 16 | Indian Army | 100 | 7 |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|-------------------|--|----------------------------------|---------------------------|----------------------------------|-------------------------------|
| 2020 | 200 | Arts, Science and Commerce | Nil | NA | NA |
| 2019 | 5 | Philosophy GRCB | Nil | Punjabi University Patiala | PhD |
| No file uploaded. | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------------------|---|
| NET | 3 |
| Any Other | 2 |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|-------------------|---------|------------------------|
| Sports meet | College | 400 |
| No file uploaded. | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
|------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|

| | | | | | | |
|---------------------------|--------|----------|---|-----|-----|---|
| 2020 | Gold | National | 2 | Nil | Nil | Chahat Kumar, college team |
| 2019 | Silver | National | 4 | Nil | Nil | College team, Sukhpreet Kaur, Rajveer Navneet |
| 2019 | Bronze | National | 1 | Nil | Nil | Ashish Chahal |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the Punjab state government policy, student council or similar body cannot be elected in the college. However, the presence of various departmental societies and clubs ensure student representation in function of college. Their concerns are communicated to the college authorities through these society and clubs. In the absence of elected body of the students, they have following platforms through which their concerns, opinions and ideas can be conveyed to the college administration. The college has a number of societies (07) where students of respective departments participate in their activities. These activities are organized by staff and students of these departments. Students also act as students editors which form the editorial board of college magazine. They help the teacher editor in making selection of articles to be published in their respective section. Our college has 05 clubs namely Debate, Nature, Population, Youth and Health. These clubs are open to the students of all faculties which provide platform for blooming of their talent.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college does have an alumni association, ROSS- Rajindra Old Students Society which plays a significant role in college functioning. The administrative body comprises of the senior most alumni from the college faculty and some prominent educationists who also have been old students of the college. The administrative body holds meetings from time to time to evolve policies regarding the working of the association. Old students are registered as life time members of the association at a very nominal fee. They are sensitized to the needs of institution and are made aware of the responsibility towards their alma mater.

5.4.2 – No. of enrolled Alumni:

78

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Every growing institution needs to decentralise its power. In order to ensure decentralized functioning of the college, the following measures are taken upon: 1. College has different college committees to function properly. for last couple of years a trend has been observed that every academic year starts with formation of new committees to different works of colleges at present there are 28 committees college have. Following important committees were constituted in the session 2019-2020 • On-Line Attendance Committee • Youth Club • Scholarship Cell • Building Committee • Website Committee • HEIS Apart from these there also existed other committees instituted according to government policies • Anti drug committee • Student Counselling Centre • Career Counselling and Placement committee 3. Student Level: Students' participation is also encouraged at various levels in college policy and decision making. There is active alliance of students in student council that helps in coordinating the organisation and managerial activities of institution Students, being the key stakeholders of the institution, are the part of the IQAC and their suggestions are considered for the quality initiatives taken by the cell. 4. Non-teaching level: Non-teaching staff are represented in the IQAC. Suggestions of the non-teaching staff are considered while framing policies and decisions. The institution also promotes the culture of participate management at various levels like: 1. Strategic Level - The principal, staff council, IQAC and other committees are involved in defining and framing guidelines, policies and procedures with regard to admission, examination, discipline, grievance, finance etc. 2. Functional Level - Faculty members share knowledge amongst themselves, students while working for a committee. 3. Operational Level - The principal interacts with government and other external agencies and faculty members on regular basis to make its working more effective. Students and non-teaching staff also join hands for effective execution of different academic, administrative extension and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--|--|
| Examination and Evaluation | As per University instructions there are 2 class test prescribed for each semester but our institute has more focus on continuous and frequent evaluation. Teachers are directed to take weekly tests to ensure quality learning |
| Curriculum Development | As per University directions |
| Teaching and Learning | To add new tools and methods in learning like You tube and other video based learning material |
| Research and Development | college has no research funds and facilities |
| Library, ICT and Physical Infrastructure / Instrumentation | IQAC is consciously looking after best utilisation of available IT |

| | |
|--------------------------------------|---|
| | infrastructure |
| Admission of Students | Admission through an online integrated portal. |
| Human Resource Management | Teaching and non-teaching staff are the core resources of college. to achieve their goals. College organises seminar and programme for development of professionalism in staff. The IQAC arranges training programme for teaching and non-teaching staff of the college. Both, the teaching and the nonteaching staff are encouraged to participate in training, refresher, orientation program, workshop, induction program organized by external professional agency as well. |
| Industry Interaction / Collaboration | To be honest we are lacking in it but we are taking initiatives to boost career and job related orientation in students. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------|--|
| Planning and Development | Informations are published on college website, timetables, class, sections faculty rooms and societies. All notices published on website . Online admission, fees deposits and scholarship applications are done through website. In addition to, other information such as latest development in the college, notices are regularly being updated on the college website. |
| Administration | iHRMS like portal of Punjab government making administration smooth quick and technosavy. ACRs/APARs, leave application, pay roll and other application requests can be done via integrated system. GeM and eproc are govt portal to purchase goods smoothly, quick and in transparent manner. |
| Finance and Accounts | The college has been following Public Fund Management System (PFMS) guidelines. The Finance and Account branch of the college ensures transparency during transaction. Transaction receipts get uploaded on the PFMS system regularly. |
| Examination | The college website is regularly updated to keep the students and faculty informed about the upcoming examination. Short attendance related notices are also displayed on the website to keep the student inform. |

Student Admission and Support

The admission-related procedures, latest updates, scholarship related informations, cutoff marks lists of admission category wise uploaded on college website. Reservation policy strictly followed during preparing cut off marks list. Information regarding examination committee, admission committees, grievance committees and nodal officer for admission, is being made available on website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|--|--|-------------------|
| Nill | NA | Nill | Nill | Nill |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|--|---|-----------|---------|---|---|
| Nill | NA | Nill | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|------------|------------|----------|
| MGSIPA Management training | 1 | 16/12/2019 | 21/12/2019 | 06 |
| No file uploaded. | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 0 | 5 | 0 | 0 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|------------------------|------------------------|----------------------|
| Medical Reimbursement, | Medical Reimbursement, | Freeship to Students |

| | | |
|--|--|------------------|
| Group Insurance, Children Education Scheme | Group Insurance, Children Education Scheme | (Fee Consession) |
|--|--|------------------|

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal audit makes a thorough audit of the expenditures of the institute. Institution does initiate timely audit as per directions of Govt. of Punjab. The statement of last audit is available with the back office. Internal and external audits arrangements are given below:- 1. The internal audit for all the PTA, HEIS and UGC grants etc. is carried out by the authorized CA. 2. The external audit for the entire students funds is carried out by the auditors of FD Punjab from time to time. 3. The external audit of all government grants/ other grants is carried out by auditors of the AG Punjab. 4. The last auditing was done Being a government institution the college complies with all the suggestions/ objections of auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|--|
| Self Financing (Fees collected from students) | Nil | teachers salary who teach SFS students |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|---|
| 0 |
|---|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nil | Yes | College council, IQAC |
| Administrative | No | Nil | Yes | College council |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

7. The college spends a lot of PTA fund on TA/DA of teams participating in sports and cultural activities as the refreshment rates are not revised for the last many years. The TA/DA paid to the students on old rates is insufficient to meet their needs. he lack of fresh recruitment of faculty forces the institute to employ guest faculty lecturers on hourly basis and their salaries are being paid from the PTA fund (Parent Teacher Fund) which can otherwise be used for development of the college and providing facilities to students. PTA is also helpful in evaluating the teachers as external peers.

6.5.3 – Development programmes for support staff (at least three)

1. Mentoring and counseling to support staff 2. award and honor given by the principal 3. equality of all staff members is ensured.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Continuous guidance and IT support to teachers using no/ less technology to facilitate students. 2. Practical learning via virtual, You tube based and

video lecture. 3. Implementation of learning in the campus like, Hygiene, No to addiction with boosting moral will and commitment.

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|-------------------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| Nil | NA | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|-----------|------------------------|------|
| | | | Female | Male |
| 0 | Nil | Nil | Nil | Nil |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|--|
| Percentage of power requirement of the University met by the renewable energy sources |
| Botanical garden of the college has a rain tank to collect rain water which is later used to water the plants. To sensitize students about conservation of electricity by putting lights off wherever class have no student/teacher. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------------------|--------|-------------------------|
| Provision for lift | No | Nil |
| Physical facilities | Yes | Nil |
| Scribes for examination | Yes | Nil |
| Rest Rooms | No | Nil |
| Braille Software/facilities | No | Nil |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------|----------|--------------------|------------------|--|
| 2019 | Nil | Nil | Nil | Nil | NA | Nil | Nil |

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--|
| Nil | Nil | Apart from the teachings in prescribed syllabus, lectures on current affairs are delivered in the classes so that the students remain in sync with the changing world. Besides this, lectures on moral values and current issues are also delivered to the students by the faculty. While preparing the students for the challenges on the professional front, good care is taken that they never lose sight of moral values, professional ethics and the cultural values of their land. A detailed prospectus is available on college website |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|--|---------------|-------------|------------------------|
| No to drug and alcohol | 19/09/2019 | 21/09/2019 | 120 |
| Vigilance Week (to make aware public about corruption)) | 25/10/2019 | 01/11/2019 | 100 |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. No to plastic initiative started 2. Burning up of litter in campus is prohibited. 3. College has eco-friendly waste management system in the campus. 4. Annual tree plantation 5. Herbal garden and botanical garden

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Mentorship 1. Objectives As college have large number of outstation students, who often experience significant environmental change. mentorship program college run is one of the best practices. College has successfully implemented Mentorship program this year and difference is visible in students benefited from. As students were more receptive and responsive during class lectures and other activities. The new comer adolescents are being acclimatized with the college, fellow students, and helping them navigate any other issues they may be facing. College promotes sports activities at its best. College facilitates its students to participate in different activities. College students/teams won

medals at university level and state level sports activities during the year. Activities and awards details are mentioned on 5.3.1

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctive characteristics of the institution define the college vision and mission as below: (a) The college ensures that the vision and mission of the institution is in tune with the higher education, policies of the country by introducing modern, technical career oriented courses. (b) Majority of the students of the college belong to rural areas and economically weaker sections of the society. The college has thus made higher education accessible to the deprived. Providing resources according to the need of underprivileged is the goal and motive of the institute. The college motto, sweetness and light epitomize the distinctive features of the institutions.

Provide the weblink of the institution

<https://grcb.ac.in/>

8.Future Plans of Actions for Next Academic Year

The next academic year is going to be a year full of challenges. Covid-19 pandemic brings us to lock down, quarantine, social distancing and alienation, fear and anxiety among students, parents and teachers. The institute is ready to cop up with the situation. the real concern is to provide uninterrupted quality education. Being a suburban, in other words a rural area dominated institution we have to work really hard as we need to provide all the possible support to students. Few issues that really need to be addressed are: 1. Shifting of education delivery platform from offline to online. 2. providing reading material 3. Best use of online material available on platforms like Youtube, Byjus, CEC, MHRD lectures, IITs lectures on different topics. 4. Quality evaluation of students is a challenge we need to address going into new academic year. instead of stated challenges there are opportunities to create IT based infrastructure and exploration of new modes of quality education. The college is ready to put its 100 percent to fight Covid19 challenges and delivering quality education to the students.